

2013 Kansas Job Vacancy Survey

DIRECTIONS

Please direct this survey to the manager or human resource professional responsible for hiring and recruitment at this location of your business.

For your convenience, surveys can be completed online at:

www.dol.ks.gov/LMIS/JobVacancy/jvsSurvey2013.aspx

Surveys can also be returned by fax, email, phone or mail:

 **Fax** to Labor Market Information Services at 785-296-5286

 **Email** to laborstats@dol.ks.gov

 **Call** us at 866-270-2873 (toll free) or 785-296-5170 (in Topeka)

 **Mail** in the enclosed envelope to: Labor Market Information Services, Kansas Department of Labor, Attn: Job Vacancy Survey, 401 SW Topeka Blvd., Topeka, KS 66603-3182

NOTE: If you have no openings, we recommend you respond online or by phone.

- ➔ Results will be presented in aggregate so that no individual response will be identifiable in the published results.
- ➔ Answer Part A below. If you currently have openings, continue with Part B on the reverse side of the survey.
- ➔ If you have questions, please contact us by phone or email.



Please respond before:

Your cooperation will allow us to complete this survey in a timely and efficient manner.

Survey ID #

Thank you for your participation.

Part A – About Your Business

Please answer the questions for the business, institution or organization listed on this survey. If you have multiple locations, report for the location printed on your survey.

EXCEPTION: If your business is not located at this address OR if this address is not a Kansas address, write the address for which you are reporting in the comments section below.

1. Who is responding to this survey? Name: _____

Title: _____ Phone: () _____

Contact information is requested in case clarification is needed about the responses to the survey.

Check this box if you would like KDOL to contact you by email in the future.

Your email address: _____

Comments:

2. Do you have vacancies at this location?

Yes – turn over survey and complete Part B ➔

No

It is important for you to complete and return the survey even if you have no vacancies.

